

**RESOLUTION DETERMINING AMOUNT NECESSARY TO BE APPROPRIATED IN THE  
2010-2011 SCHOOL BUDGET AS REQUIRED BY NJSA 18A:22-37**

Mr. Holland offered the following Resolution and moved its adoption:

**WHEREAS**, the Manalapan-Englishtown Regional School District's 2010-2011 budget was defeated on April 20, 2010; and

**WHEREAS**, pursuant to NJSA 18A:22-37, a copy of the defeated school budget and other supporting documentation was delivered to the Township of Manalapan on April 21, 2010; and

**WHEREAS**, the representatives of the Township of Manalapan met with Englishtown Borough representatives and the Manalapan-Englishtown Regional School District representatives for the purpose of determining the amount required to provide a thorough and efficient system of education;

**NOW, THEREFORE BE IT RESOLVED** that the Township of Manalapan on this 12th day of May, 2010 as follows:

1. That it is recommended to the Board of Education that appropriations be reduced to the following line item accounts for the reasons set forth in Exhibit A attached hereto which can be reduced without negative effect upon the thorough and efficient system of education:

<u>Account Title</u>	<u>Account #</u>	<u>Amount of (Decrease) Increase</u>
Tuition to Private Schools for the Disabled w/in State	000-100-566	(189,240)
Improvement of Instruction – Sal of Supervisors of Instruction	000-221-102	(132,122)
Improvement of Instruction – Sal of Secretary and Clerical Asst.	000-221-105	(33,062)
Media Services/School Library Salaries	000-222-100	(126,576)
Staff Training – Sal of Supervisors of Instruction	000-223-102	(198,180)
Staff Training – Sal of Secretary and Clerical Assist.	000-223-105	(49,592)
School Admin – Sal of Principals/Asst. Principals/Prog. Dir	000-240-103	(276,387)
School Admin. – Sal of Secretary and Clerical Assist.	000-240-105	(3,380)
Central Services – Salaries	000-251-100	100,000
Administration Information Technology – Salaries	000-252-100	13,610
Custodial Services – Salaries	000-262-100	(513,766)
Care & Upkeep of Grounds – Salaries	000-263-100	(220,415)
Unemployment Compensation	000-291-250	691,696
Health Benefits	000-291-270	(333,750)
Grades 6 – 8 – Salaries of Teachers	130-100-101	37,980

2. That it is recommended to the Board of Education that revenues be increased to the following line item accounts which can be increased without negative effect upon the thorough and efficient system of education:

<u>Account Title</u>	<u>Account #</u>	<u>Amount of (Decrease) Increase</u>
Revenue from Local Source – Unrestricted Misc. Revenue	10-990	44,000
Budgeted Fund Balance	10-303	100,000

**The net decrease on the 2010-2011 Manalapan-Englishtown Regional School District Levy is \$1,377,184.**

***BE IT FURTHER RESOLVED***, that the Township of Manalapan hereby certifies to the Monmouth County Board of Taxation that the amount to be appropriated pursuant to the budget for the 2010-2011 school year, less the aforementioned cuts and taking into consideration the use of surplus and Unrestricted Miscellaneous Revenue, is \$71,185,617.00, and will be used for the general fund expenses of the school resulting in a total tax levy of \$49,550,724.00: and

***BE IT FURTHER RESOLVED*** that a copy of this resolution certifying the total amount determined to be necessary for the operation of the Manalapan-Englishtown Regional School District shall be forwarded to the Monmouth County Superintendent of Schools, the Manalapan-Englishtown Regional School District, Englishtown Borough, and the Monmouth County Board of Taxation.

***SECONDED BY*** Mr. Green and adopted on roll call by the following vote:

AFFIRMATIVE: Cohen, Green, Holland, Lucas

NEGATIVE: Roth

ABSTAIN: None

ABSENT: None

DATED: May 12, 2010

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A  
RESOLUTION ADOPTED BY THE TOWNSHIP OF MANALAPAN  
DURING A MEETING HELD ON May 12, 2010

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MUNICIPAL CLERK  
TOWNSHIP OF MANALAPAN



## **Exhibit A**

### **Budget Reduction Recommendation Summary** **Manalapan-Englishtown Regional Schools**

#### **Administrative Re-Structuring**

- Eliminate three (3) curriculum supervisors and two (2) curriculum secretary positions. Assistant Superintendent for Curriculum responsible for Curriculum Department. Hire a Director of Human Resources for Personnel Department.
- Eliminate three (3) assistant principal positions. Assistant principals would be assigned as follows:
  - MEMS – Two assistant principals
  - Pine Brook & Lafayette share (Lafayette has fewest number of students)
  - Clark & Taylor share
  - Milford and Wemrock share
- Eliminate eight (8) custodial supervisors. The one remaining custodial supervisor will oversee all buildings. Consider giving \$1,000 stipend for ‘Head Custodian’ designation in each building, to assist with minor administrative tasks. Money for stipends could come from health benefit savings (budget reduction recommendations only based on single coverage rates) and / or revenue from music fees.
- Eliminate Athletic Director position. Student fees should not cover this cost. Responsibilities of position can be delegated to assistant principals at MEMS.

#### **Staff Reductions**

- Eliminate 3.75 groundskeepers. Do RFP for lawn care services. Township can provide services at an overtime rate set by the Township. Funding for this expense could come from health benefit savings (budget reduction recommendations only based on single coverage rates) and / or revenue from music fees.
- Eliminate two (2) librarians. Regarding prep coverage issues, current number of uncovered preps caused by this recommendation is not known. Consider grouping more than one class together in library and / or looking for other staff to cover preps, especially music teachers (\$50 fee may decrease number of music students). Librarians would be assigned as follows:
  - Clark & ELC already share
  - MEMS & Pine Brook already share
  - Lafayette & Taylor share
  - Milford & Wemrock share
- Reduce work hours of bus aides to eliminate health benefits. Work with Pupil Personnel Services Department to examine true need for bus aides on case by case basis.

#### Miscellaneous Reductions

- Eliminate money budgeted to anticipate out of district special education placements. If such placements arise, utilize surplus funds.
- Reduce surplus by \$100,000.
- Regarding health benefit savings calculations, all staff reductions based on single coverage rate (\$7,500) plus an additional 25% (\$1,875), as District budgeted for a 25% premium increase in January 2011.
- NOTE: In the event an assistant principal voluntarily leaves the district or replaces a principal in district, savings will include full assistant principal salary, full cost of current benefits and budgeted premium increases, and no unemployment costs.

Total Number of Positions Recommended to be eliminated (not including Athletic Director):  
21.75

**Total Amount of Budget Reduction: \$1,377,184.00**