

TOWNSHIP OF MANALAPAN

AGENDA

JANUARY 2, 2013

7:00 P.M.

- Meeting called to order
- Reading of the Sunshine Statement
- **Invocation** by **Monsignor Peter Kochery of St. Thomas More Church**
- **Salute to the Flag** led by Shaun Golden, Monmouth County Sheriff
- **Certificate of Election** read by the Municipal Clerk
- **Oath of Office** to Committeeperson Elect; Ryan D. Green
- **Roll call** taken by the Municipal Clerk
- **Nomination for 2013 Mayor** - Oath of Office Administered
- **Nomination for 2013 Deputy Mayor** - Oath of Office Administered
- **2013 Township Committee Statements**

Reorganization Appointment Resolutions

1) Appointing Liaisons to Various Departments/Committees

Administration:	Mayor
Environmental:	Andrew Lucas
Finance:	Ryan Green and Jordan Maskowitz
Health:	Susan Cohen
Planning:	Susan Cohen
Public Safety:	Jordan Maskowitz
Public Works:	Susan Cohen
Recreation:	Jordan Maskowitz
Shade Tree:	Andrew Lucas
Transportation:	Ryan Green
FRHS BOE Liaison:	Susan Cohen
M/E BOE Liaison:	Donald Holland
Construction:	Susan Cohen
MAC:	Susan Cohen
Municipal Agriculture/Open Space Farmland Preservation Advisory Committee:	Donald Holland
Community Service:	Jordan Maskowitz
Shared Services:	Andrew Lucas and Donald Holland
Liaison to WMUA:	Donald Holland
Special Needs:	Ryan Green
Veteran Affairs Advisory Committee:	Donald Holland
Utilities Committee:	Susan Cohen
Teen Leadership Committee:	Jordan Maskowitz

- 2) Class III Member to Planning Board - Donald Holland**
- 3) Appointing Township Attorney/Parliamentarian - Roger McLaughlin**
- 4) Appointing Township Engineer – Gregory R. Valesi**

Open Public Portion of Meeting

- 5) Appointing Conflict/Alternate Attorney – William J. Wolf**
- 6) Appointing Conflict/Alternate Engineer – Robert Ready**
- 7) Appointing Township Planner – Richard Cramer**
- 8) Appointing Conflict/Alternate Planner - Jennifer Beahm**
- 9) Appointing Township Architect – Ronald M. Schneider**
- 10) Appointing Affordability Controls Administrator – Affordable Housing Alliance of NJ**
- 11) Appointing Township Auditor – Robert S. Oliwa**
- 12) Appointing Township Auditor for Municipal Budget Work – Robert S. Marrone**

- 13) **Appointing Township Bond Counsel – Megan Clark**
- 14) **Appointing Municipal Prosecutor – Nicole Sonnenblick**
- 15) **Appointing Municipal Public Defender – Susan Clark**
- 16) **Appointing Arborist/Certified Tree Expert – Shari M. Spero**
- 17) **Appointing Special Counsel for Tax Appeals – Salvatore Alfieri**
- 18) **Appointing Special Counsel for COAH/Affordable Housing – Andrew Bayer**
- 19) **To Join Monmouth County Municipal Joint Insurance Fund**
- 20) **Authorizing Indemnity and Trust Agreement**
- 21) **Appointing Professional Medical Services – Meridian Occupational Health System**
- 22) **Appointing Licensed Site Remediation Professional (LSRP) – Gregory R. Valesi**
- 23) **Mayoral Appointment to Zoning Board of Adjustment**
Barry Jacobson, Alan Ginsberg, Craig Campbell
- 24) **Confirming Mayoral Appointments to Zoning Board of Adjustment**
- 25) **Appointing Members to Board of Health**
Annamae Frenkiel, Walter A. Stein
- 26) **Appointing Members to the Bureau of Fire Prevention**
Steve Burdick, Patrick Flannery, Peter Hall, Richard W. Hogan, Ralph C. Kirkland, Michael A. Lennox, Ted Lindner, Mark A. Matlock, Ryan Perrone, Eric Sacks, Henry Lee Saurborn, Phillip Tutnauer, Charles Warshany
- 27) **Appointing Deputy Fire Inspectors**
Steve Ross, Gary Weiss
- 28) **Appointing Members to the Cable Television Advisory Committee**
Ryan Green, Alan Drucker, George Rothweiler, Shirley Lew, Anthony Musich, Jan Zachary (CTC)
- 29) **Appointing Members to the Economic Development Council**
Andrew Lucas, Steve Sutura, JoAnna Siminerio, Daniel Touger
- 30) **Appointing Members to the Senior Citizens Advisory Committee**
*Joseph Provenzano, Olivia "Frances" Provenzano
Bella Ciccia, Elaine Fields, Judith Tendler, Bea Bleier, Claire Glass, Mary Zydel*
- 31) **Appointing Members to the Transportation Committee**
Helene Greenstein, Andrew Pisani, Seth Ptasiewicz
- 32) **Appointing Liaison to Monmouth County Transportation Council**
Anthony Musich
- 33) **Appointing Municipal Coordinator and Gypsy Moth Coordinator with the Monmouth County Shade Tree Commission**
Shari M. Spero
- 34) **Appointing Members to the Recreation Advisory Board**
Rebecca Ginsberg, Peter Becker
- 35) **Appointing Representatives to the Monmouth County Agriculture Development Board**
Donald Holland, Andrew Lucas
- 36) **Appointing Members to the Municipal Agricultural Advisory Committee**
Jack Eisner, Larry Harris, Wanda Holland, Donald Holland, Janice Reese, Paul Reese
- 37) **Appointing Community Service Committee**
Steve Levine, Pat Dwyer, Maurice Zagher, John Barrett, Sherry Bogolub, Lee Marconi, Sal Rios, Terri Quercia, Phyllis Fitzgerald, Dianne Martin, Geneen Graziano, Jordan Maskowitz, Tara Lovrich
- 38) **Appointing Manalapan Township Television Network Production Volunteers**
Roma Bartos, Marie Bonica, Vincent Bonica, Dennis Bruzzi, Ed Cohen, Jacob Cohen, Joseph Fezza, Tony Gambaro, Charles Hohenshilt, Shirley Lew, James Lewis, Ted Lindner, Anthony Musich, Jan Zachary
- 39) **Appointing Green Team Advisory Committee**
Andrew Lucas, Tara Lovrich, Dave Richardson, Alan Spector, Scott Meyers, Troy Davis, Shari Spero, Donald Holland, Kathy Kwaak, Rose LaFergola, Daria D'Agostino, Joe Ficalora

Mayoral Appointments

Community Alliance Committee

Mayor, Chief Christopher Marsala, Dotty Porcaro, Ronnie Clerico-Knittel, Dr. John Marciante, Falice Baker, Maria Milazzo, Diane Miller, Lisa Mollicone, Larry Moss, Alana Nachmani, Greg Duffy-Principal Lafayette Mills, Robert Williams-Principal MEMS, Paul DeMarco-V. Principal MEMS, Adam Angelozzi, Acting Principal MHS, Mayor Thomas Reynolds, Dave Richardson-Health Officer, Barry Sarner, Shari Bierne, Meridith Bierne, Joanne Solari, Laura Hennessey, Ari Solomon, Gloria Close

Emergency Management Council

Mayor, Tara Lovrich, Donald Holland, Richard W. Hogan, Chief Christopher Marsala, Gerry Epstein, Patrick Rutherford, Alan Spector, W. David Richardson, Francis L. Gracon, Robert Noel, Kim Silverstein, Kerry Marsala, Tracie Cuccia

Emergency Management Annex Subcommittee

Jack McNaboe, Captain Jeffrey Morrell, Judith Drucker, John Marini, Gary Weiss, Steve Ross, Patricia Addario, Martin Mabe

Environmental Commission

Scott Meyers, Jack McNaboe, Sue Schoenfeld, Rachel Dawn Davis, Jenine Tankoos (Presiding Officer & Chairperson)

MAC

Francine Cedeno, Diana Cochran, Daria D'Agostino, Judith Drucker, Marty Gelfond, Maryann Gerahty, Hank Grassi, Chester Grzankowski, Barry Jacobson, Scott Leitstein, Andrea McPherson, Barbara Miller, Peter Miller, Alana Nachmani, Andrew Pisani, Paul Profeta, Ayasha Roberson, Jennifer Sutera, Steve Sutera, Judith Tolchin, Carolee Trifon, Beatrice Truscelli, Lila Weitzman, Vince Pasqualicchio

Delegate to the Monmouth County Senior Citizens Municipal Coordinators Council

Elaine P. McNamara

Planning Board

Ryan Green, Richard W. Hogan, Jack McNaboe, Daria D'Agostino

Senior Citizen Affairs Advisory Committee

Wanda Holland, Mary Neglia, Paul Profeta, Carolee Trifon

Special Needs Council

Lynn Becker, Warren A. Carter, Patricia Gleim, Sue C. Goulden, Ellen Hoffman, Linda Iacono, James O'Rourke, Sheila Sasnow, Geneen Graziano

Veterans Affairs Advisory Committee

Isidore Abramczyk, Al Brown, Donald Klieger, Jack McNaboe

Finance Committee

John Castronovo, Jake Friedman, Lawrence Furman, Stuart Katz, Pat Monterosso, Joe Overkamp, Paul Profeta, Seth Ptasiewicz, David Schertz, Ryan Urgo, Eric Winnegrad, Brian Graime, Richard Martini, Colleen McNulty

Utilities Committee

Gary Case, Michael Civitano, Larry Cooper, Bob Epstein, Jack Feinstein, Bill Garcia, Susan Hergenrother, Irwin Levine, Marc Levy, Jack Manaro, Glen Mendez, David Miller

Teen Leadership Committee

Marcie Stillman

Consent Agenda

All matters listed under item "Consent Agenda" are considered routine by the Township Committee and will be enacted by one (1) motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

- 1) Setting Interest Rate on Delinquent Taxes and Assessments
- 2) Establishing Meeting Schedule for 2012
- 3) Designating Official Newspapers – *Asbury Park Press, News Transcript*
- 4) Title: Cash Management Plan 2013
- 5) Municipal Officials Authorized to Sign Checks for Disbursement of Funds for Calendar Year 2013
- 6) Authorizing Posting of Claims in Lieu of Reading
- 7) Authorizing Employee Deductions with First Financial Credit Union for Holiday Club and Savings Program
- 8) Appointing Municipal Recycling Coordinator
- 9) Authorizing Tax Assessor for Inspection Services
- 10) Appointing Future Assessment Search Officer
- 11) Appointing Administrator of Deferred Compensation Program
- 12) Appointing Certifying Agent and Supervisor of the Certifying Agent as Required by Chapter 52, P.L. 2011
- 13) Appointing Public Agency Equal Opportunity Officer and Compliance Officer
- 14) Appointing Local Clean Communities Coordinator
- 15) Authorizing the Tax Assessor to File Appeals and Execute Stipulations
- 16) Authorizing the Tax Collector to Cancel Minimal Balances and Overpayments
- 17) Appointing Municipal Representatives for Cross-Acceptance Procedures
- 18) Appointing Representative and Alternate Representative to the Community Development Program
- 19) Appointing Public Officer Pursuant to Manalapan Code 78-2

End of Consent Agenda

New Business

1) Temporary Budget Resolutions:

- a) Approving 2013 Current Fund Temporary Operating Budget
- b) Approving 2013 Water Utility Temporary Operating Budget

2) Resolutions:

- a) Approving Protocol for Township Committee Meetings
- b) Requiring Township Committee Members to Attend Courses or Programs for Elected Officials

Benediction: Rabbi Chaim Veshnefsky, Jewish Learning Center

Adjournment of Meeting